

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

TEL: 603-624-6543 (VOICE/TTY)

FAX: 603-628-6065

WEB SITE: www.ManchesterNH.gov



CIVIL ATTORNEY

(Announcement No. R-061-07)

Grade 22

Salary Range: \$51,885 - \$73,976 per year – plus extensive benefits package

Exempt

THE JOB:

Researches and renders opinions on statutes, ordinances, and other matters related to the municipal business of the City and its employees and officials; represents the City before federal and state courts and regulatory agencies; prepares and prosecutes criminal cases on occasion; performs related work.

MINIMUM

QUALIFICATIONS:

Graduation from an accredited college or university with a Juris Doctorate degree and 4-6 years experience in municipal law operations, including some prosecutorial and civil experience. Admission to the State Bar is required.

NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam.

APPLICATION

PROCEDURES:

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at above address.

OPENING DATE:

Wednesday, August 29, 2007

CLOSING DATE: Friday, Sept. 21, 2007

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

The City of Manchester is an Equal Employment Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST